

An owner's representative acts on the owner's behalf to handle the day-to-day administration of the construction project and contract. The owner's representative is effectively an extension of the owner's staff, acting as the owner's "eyes and ears," advising the owner on any issues that arise during the project and looking out for the owner's interests throughout the entire project.



PROJECT LIAISON

An Owner's Representative serves as the main point of contact for the owner with the contractor and architect. This ensures clear communication and effective coordination throughout the project.

CONSTRUCTION EXPERIENCE

An Owner's Representative brings an extensive background in construction and project management, making them well-equipped to oversee the entire construction process as the eyes and ears of the owner.

PROJECT BUDGET

An Owner's Representative helps identify potential cost-saving opportunities, negotiate prices with contractors and vendors, helps track expenses, to ensure that the project stays within budget.

PROJECT SCHEDULE

An Owner's Representative helps identify and mitigate potential schedule delays, ensuring that the project is completed successfully and on time.

PAY APPLICATIONS

Pay applications must comply with the terms of the construction contract, including payment schedules, retainage requirements, waiver submissions, and other specific provisions. Having an Owner's Representative review the pay applications can help ensure that the pay applications comply with the Contract Documents.

PROJECT CLOSEOUT

Project closeout documentation serves as a comprehensive record of the project, documenting key information such as project plans, specifications, change orders, as-built drawings, and punchlists. Close-out documentation is valuable for future reference, maintenance, and potential legal disputes. An Owner's Representative will oversee the closeout process.

TEAM



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